

## PERSON SPECIFICATION

**POST TITLE:** Cleaner – Chester le Street CE Primary School – 10 hours per week

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Application	<ul style="list-style-type: none"> <li>● Fully supported by two references.</li> <li>● A fully completed application form, which details previous experience and provides further information about relevant experience and skills.</li> </ul>	<ul style="list-style-type: none"> <li>● Supporting letter of application</li> </ul>	<ul style="list-style-type: none"> <li>● Application Form</li> <li>● Letter of application</li> <li>● References</li> </ul>
Education and Training	<ul style="list-style-type: none"> <li>● Willingness to undergo training relevant to the post.</li> </ul>	<ul style="list-style-type: none"> <li>● COSHH training and knowledge of Health and Safety requirements relating to the dilution of materials</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>
Skills and knowledge	<ul style="list-style-type: none"> <li>● Competence in carrying out general cleaning tasks</li> </ul>	<ul style="list-style-type: none"> <li>● Prior relevant experience(in a schools/education environment/organisation/business environment)</li> <li>● Awareness of health and safety issues</li> </ul>	<ul style="list-style-type: none"> <li>● Application Form</li> <li>● Letter of application</li> <li>● Interview</li> </ul>
Personal Attributes	<ul style="list-style-type: none"> <li>● Honest, reliable and trustworthy</li> <li>● Adaptable and flexible</li> <li>● Ability to follow instructions.</li> <li>● Able to work effectively as an individual and as part of a team</li> <li>● Able to work under minimal supervision</li> <li>● Able to work under pressure and prioritise accordingly</li> <li>● Enthusiasm and ability to use initiative</li> <li>● Self-motivation, reliability, and hard-working nature</li> <li>● Good time keeping</li> <li>● Well organised</li> </ul>		<ul style="list-style-type: none"> <li>● Application Form</li> <li>● Letter of application</li> <li>● References</li> <li>● Interview</li> </ul>

	<ul style="list-style-type: none"><li>● Willing to comply with policies and procedures relevant to the post</li><li>● Discretion and confidentiality</li><li>● Able to present oneself as a role model to pupils in speech, dress, behaviour, and attitude</li><li>● Able to communicate with staff, parents and pupils</li><li>● Able to complete a range of physical activities in line with the expectations of the post.</li></ul>		
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